

17 November 2020

Dear parents and carers,

In line with the school's COVID Risk Assessment - where possible, room layouts have been slightly altered at our Tonbridge Campus. We have made additional space in standard classrooms by removing PE kit storage units and other furniture which usually sit at the rear of these rooms.

Students continue to have the same amount of space as previously allocated and their desks remain forward-facing, as per Department for Education guidance.

Removing the unused units has allowed us to move student desks further back in the classroom. That means more space for staff to move from their desk, work at the whiteboard and present to the class - all while keeping (more than) a two-metre distance from students. If staff ensure they keep to the two-metre distance at all times, they can remain in school even if a bubble of students they teach is sent home. If we are unable to guarantee this, we would run the risk of many members of staff having to isolate simultaneously.

Thank you, as always, for your ongoing support.

Mrs J Barker-Platt



Chief Operations Officer