

15 September 2020

Dear parents and carers,

### Reporting and Consultation Evening Arrangements – Year 9

We are writing to share the arrangements for this academic year in relation to how we are going to communicate students' academic progress with parents and carers. The school will be operating a slightly different system in order to ensure that we remain Covid secure in line with our Health & Safety Risk Assessment as well as adhere to the Government's guidelines.

In practice, this will mean that we will not be inviting parents and carers in person into school. Instead, we have increased the number of reports (see timeline below) you will receive via Edulink and which will outline your child's:

- Average percentage per subject based on a range of continuous and cumulative assessments
- Current learning gaps and priorities for improvement per subject
- Measure of expected progress (below, making or exceeding) per subject and based on your child's starting point when joining the school and defined by the Department for Education (DfE) as low, mid or high prior attainers

### Year 9 reporting calendar 2020/21

- 20 November: subject data reports published
- 26 January: GCSE option virtual presentation
- 5 February: subject data reports published
- 22 February: GCSE option choice form deadline
- 21 July: Full reports published (incl. End of Year exam results and Form tutor comments)

Please note that following the publication of reports in November and February, we will invite (via Microsoft Teams or by phone) parents and carers of those students for whom there are significant concerns. This meeting will be with either the subject teacher(s), the relevant Head(s) of Department, the Head of Year or a member of the Leadership Team. All parents and carers may email any questions or concerns they have to subject teachers and can request a phone or Teams consultation if they remain concerned. Email contacts are as follows:

General queries:

[school@wealdgs.org](mailto:school@wealdgs.org)

Senior Leadership Team:

[ghoward@wealdgs.org](mailto:ghoward@wealdgs.org)

Head of Department or Year or class teachers:

their first initial, followed by their surname  
@wealdgs.org

If you have any questions regarding our data, assessment and reporting approach, please contact Mr Fidock, our Assistant Headteacher responsible for this particular part of the school curriculum.

Yours sincerely,



**Mrs V Ricks**  
Deputy Headteacher  
Quality of Education



**Mr K Fidock**  
Assistant Headteacher

Headteacher: Mrs E Bone BA (Hons), MA  
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**Weald of Kent Grammar School Academy Trust**

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