



Weald of Kent Grammar School

Careers Policy Statement on Provider Access - November 2020

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Sara Swanton, Careers Manager, Telephone: 01732 373500; Email: sswanton@wealdggs.org

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers.

Throughout the year, there are various trips and visits with small bespoke groups of students across all year groups that relate to careers education and provision.

Specific vocational events are signposted by the Careers manager to students, for example hospital events are shared with students interested in a career in medicine. Virtual opportunities are made available to students.

Premises and facilities

In the current circumstances (Covid19) talks will be virtual. However as soon as restrictions are lifted the school will make large spaces available, such as the Hall, for talks and discussions between the provider and students. The school will also provide AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Manager or member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the Careers Library, which is managed by the Careers Manager. The Careers Library is available to all students at lunch and break times.

Careers Programme within PSHCE

	Lesson 1	Lesson 2	Lesson 3	Lesson 4
Year 7	<p>Personal Strengths for employment</p> <p>By the end of this activity students will be able to:</p> <ul style="list-style-type: none"> • Recognise three key elements of their personality • Explain how different job roles require a range of skills, interests and personality traits • Identify ways of building an accurate self-image that can guide successful career choices 	<p>Exploring Careers</p> <p>Using various website students will be exploring different careers that interest them</p>	<p>Looking at career options and opportunities in the Film Industry</p> <p>A look at this industry, seeing the skills needed for each role, job responsibilities as well as opportunities available in this field of work.</p>	
Year 8	<p>The careers focus for Year 8 is the NHS. This involves:</p> <p>Understanding the NHS and what service they provide.</p> <p>To explain their involvement during the pandemic and news in the media.</p>	<p>Step into the NHS Project</p> <p>Students will be working either independently or in pairs/small groups creating a job advert description for a job role in the NHS.</p> <p>They will need to decide on a job role within the NHS, then</p>	<p>Step into the NHS Project</p> <p>During this session students continue to work on their project.</p>	

	Lesson 1	Lesson 2	Lesson 3	Lesson 4
	<p>To understand the different roles/careers within the NHS.</p> <p>To reflect on their own skills/interests and what role would suit them.</p>	<p>carry out research and planning to create an advert which will be submitted for the 'Step into the NHS Competition.</p> <p>They can choose which media format i.e. poster, leaflet, game, video etc.</p>		
Year 9	<p>Making Informed Choices</p> <p>Identify your subjects and strengths outside of the classroom.</p> <p>Consider how GCSE options can influence careers.</p> <p>Apply decision making strategies to begin selecting GCSE options.</p>	<p>Guidance on Choosing Options</p> <p>Identify future careers path from selected GCSE options.</p> <p>Apply advice and strategy to help select your own GCSE options.</p> <p>Justify why you may choose subjects for GCSE</p>	<p>Talks</p> <p>Apprenticeships – The Education People</p> <p>Higher Education – The University of Dundee</p>	
Year 10	<p>Knowing Yourself</p> <p>To reflect on your own Personal Mission.</p> <p>To reflect on 3 useful questions to get to know you.</p> <p>Skills To understand what skills are. To conduct a personal skills review.</p>	<p>From 16-18 and beyond.</p> <p>Understanding where to find careers support at Weald.</p> <p>Understanding the pathways after GCSEs.</p> <p>A Levels Knowing how to choose</p>	<p>Planning Ahead</p> <p>Research and present roles of interest linked to your favourite subject.</p> <p>Identify a job related to your favourite subject that you could see yourself doing in ten years' time. Research and present the pathway you could take to that role.</p>	<p>Interview Skills</p> <p>Tips and advice including common do's and don'ts.</p> <p>Online interviews</p> <p>How to prepare and much more.</p>

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	<p>To have an understanding of the skills need for the future work place.</p> <p>Self-Coaching Tools The Wheel of Life GROW model</p>	<p>Matching A-Level choices to possible future degree courses. A-Levels at Weald Applying for places University-where to check course entry requirements.</p> <p>Apprenticeships To be reminded of key facts about Apprenticeships. To have an understanding of what companies offer apprenticeships. Knowing where and how to find out more.</p> <p>Employability Talk by InvestIN</p>	<p>Consider the tasks involved in a role, and the skills you are learning now in each subject. How they are transferrable to the working world?</p>	
Year 11	<p>Lesson on applications to Sixth Form</p> <p>Kent Choices</p>	<p>Personal statement</p> <p>How to write your personal statement for Sixth Form included in your Kent Choices application</p>	<p>Self-Exploration</p> <p>Exploring my own values and beliefs, so I can understand what career I might enjoy.</p>	<p>What is your Pathway?</p> <p>Where do our students go after Year 13?</p> <p>What do you absolutely love doing? What learning excites you?</p> <p>What could you be really good at?</p> <p>Does this match my qualifications, knowledge,</p>

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				skills, experience, personality?
Year 12	<p>Super-Curricular</p> <p>Looking at super-curricular involvement to enhance personal statement and job applications.</p>	<p>Making Informed Decisions</p> <p>What do you see yourself doing beyond education?</p>	<p>Personal Statement</p> <p>How to write an amazing personal statement.</p> <p>Talk by Jane Marshall</p>	<p>Applying to University through UCAS</p> <p>Step by step guidance on how students register and complete the UCAS application.</p>
Year 13	<p>UCAS and Next Steps</p> <p>Personal Statements</p>	<p>UCAS and Next Steps</p> <p>Student Finance</p>	<p>UCAS and Next Steps</p> <p>Employability Skills</p>	<p>UCAS and Next Steps</p> <p>Apprenticeships</p>